

## ATTENDANCE REQUIREMENT FOR STUDENTS

Dear Parents/Guardians:

Regular school attendance is a critical factor for your student's success in learning and making progress toward graduation. Research indicates a strong relationship between consistent school attendance, academic success, and school completion.

Parents may be unaware of the laws requiring school attendance, or the potential legal consequences to the child and the parent of a child is excessively absent from school. Attendance at school is not only important; it is also the law. Excessive absences and/or tardies from school may constitute a violation of Oregon Compulsory Education Law and District Policy. Oregon Revised Statute 339.030 states that every parent is directed to ensure that their child attends school regularly.

Eight unexcused one-half day absences in any four-week period during which the school is in session shall be considered irregular attendance.

### Excused Absences:

Excused absences are defined as one of the following:

- Illness or injury of the student
- Illness or death in the family which includes, but is not necessarily limited to mother, father, siblings, grandparents, aunts, uncles and cousins
- Family emergency of an unforeseen nature
- Medical or dental appointment of a student that cannot be made outside the school day and can be verified, except in the case of an emergency
- Obligatory religious observances of the student's own faith
- Subpoenaed court appearance
- Participation in a school approved student activity or a district approved function
- Pre-arranged absence approved by principal (See district list of excused student absences)

### Unexcused Absences:

Any absence for a day or any significant part of a day for reasons other than those listed above and any absence without parent knowledge and arrangement with school officials shall be considered an "unexcused" absence. A "significant part of a day" is defined as one class period or its equivalent.

My signature indicates that I have received, read and understood the information listed above.

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

## CELL PHONES AND ELECTRONIC DEVICES

All electronic devices, including but not limited to cell phones, I-pods, I-pads, MP3 players, Kindles, etc. must be powered off and put away during the school day. The exception to this policy is when explicitly used in a classroom for instruction as permitted by the individual teacher.

Electronic devices out during the school day will be confiscated and turned into the main office. Students may collect the device at the end of the day.

If devices are taken away multiple times, a parent or guardian will be required to come in and pick it up.

It is always helpful if you can communicate with your student before school or afterschool plans, etc. but in the case of an emergency a call can be made to the office and a message will be sent to your student.

My signature indicates that I have received, read and understood the information listed above.

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

**CODE OF CONDUCT FOR STUDENTS**

Dear Parent/Guardian:

Please sign below indicating that you have read and understood the information included in Oregon City School District's Code of Conduct for Students.

Accessible online at: <http://ocsd62.org/parents-guardians>. (Hard copies available at the school)

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name of parent/guardian \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Name of school \_\_\_\_\_

**Gardiner Middle School**

**FIELD TRIP PERMISSION FORM**

**2018-19**

Throughout the school year your child may be going on various field trips.

In order to make sure that they will be able to join their class in this extended experience, the teaching staff at Gardiner Middle School would appreciate your signing the bottom of this slip as "blanket" permission for those trips.

The teachers will still send home notification and information regarding the various trips, but by signing this form your child has permission to go.

*\*Please note, if you would like to be a chaperone you must be a district approved volunteer.*

\_\_\_\_\_ has my permission to go on field trips throughout the coming school year.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date